

January 17, 2024 – Board of Health Program, Policy, & Appeals Committee Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health, Program, Policy, & Appeals Committee meeting was called to order by Committee-Chair, Tom Matthew, at 8:30 AM. Roll call was completed as follows: Tom Matthew, and Brent Leininger. The following member was absent: Rusty Baker.

Also present from BHSJ: Rebecca Burns, and Theresa Fisher

Mr. Leininger moved to approve the agenda as amended to include Board of Health bylaws to old business under 2a, with support from Mr. Matthew. The motion passed unopposed.

Public Comment: No public comments were given.

Old Business:

The Board of Health bylaws were discussed, but no action was taken. Changes were recommended and shared with all members at the December meeting. Approval for these changes will be an action item for the January meeting.

New Business:

- The Intergovernmental Agreement for operation of the Branch-Hillsdale-St. Joseph Community Health Agency was discussed, but no action was taken. The committee will continue to work on changes to this agreement over the course of the next few months.
- Employee recognitions were discussed, but no action was necessary.
- Mr. Leininger moved to recommend that the full Board approve the proposed amendment to the MCDC contracts with support from Mr. Matthew. The motion passed unopposed.
- Mr. Leininger moved to go into closed session to consider material exempt from discussion or disclosure by state or federal statute, per section 8(h) of the OMA, and section 13(1)(g) of the Freedom of Information Act, which exempts from public disclosure “information or records subject to the attorney-client privilege”. The motion received support from Mr. Matthew. A roll call vote was taken and passed 2-0. (Mr. Matthew, yes; Mr. Leininger, yes).

At 9:05 AM the meeting entered closed session.

At 9:21 AM the meeting returned to open session

- Mr. Leininger moved to recommend that the full Board follow the attorney guidance with support from Mr. Matthew. The motion passed unopposed.

Public Comment: No public comments were given.

With no further business, Mr. Leininger moved to adjourn the meeting with support from Mr. Matthew. The motion passed unopposed and the meeting was adjourned at 9:31 AM.

Respectfully Submitted by:



Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health